

Rental Information for Hall, Shelter, Dining Room

HALL

Revised 09-04-2025

Hall Rent - \$400 for Members \$800 for Non-Members

Hall Deposit - \$300 for Members \$500 for Non-Members

Bartender Fee \$15 an hour per bartender

Hall Seats 250 - with 36 round tables(5ft) and 8 rectangle tables(8ft)

SHELTER

Shelter Rent - \$175 for Members \$625 for Non-Members

Shelter Deposit - \$200 for Members \$300 for Non-Members

Bartender Fee \$15 an hour per bartender

Shelter Seats 150 - with 11 picnic tables and 8 rectangle tables

Dining Room

Dining Room Rent - \$40 per hour for Members \$50 for Non-Members

Deposit is not required for dining room rentals.

There is no bartender fee. This rental uses the bartender working at the Main Bar in the Members Lounge.

Dining Room Seats 75 – with 11 rectangle tables(6ft) and 2 round tables(5ft)

No alcohol, soda, or bottled water is allowed in any rental area. You MUST purchase that from us. Violation of the policy will cause an immediate stop of the event, and you will forfeit any deposit.

If a member is renting an area, they must be present the entire time of the event.

ALL EVENTS REQUIRE A BARTENDER DUE TO INSURANCE PURPOSES

Any event expecting 150 + guests require 2 bartenders.

The bartender fee is \$15.00 per hour per bartender for Hall and Shelter events.

All contracts are subject to 18% gratuity.

✈ You must be 21+ to rent any area.

WE ARE UNABLE TO MOVE TABLES FROM ONE AREA TO ANOTHER FOR RENTALS

Hours for rentals must remain inside regular business hours.

Deposits are required to secure the date. **Deposit does not come off price of rental.**

Deposits are refundable via check by mail within 72 hours of the event or if the event is cancelled 30 days before the event. All guidelines must be followed. If there is no damage, and you and you leave the area the way you found it, your deposit will be returned.

The person renting an area is responsible for letting their guest know where to park and making sure they are parking in the correct area based on rental space. Please note that hall rental uses the south parking lot, shelter rental uses the back parking lot and dining room uses the area closest to the dining room entrance of the main parking lot.

At the time of completing your rental agreement you may rent the area the day before (if it is not already rented) for decorating purposes only the fee is \$500 for the Hall and \$325 for the Shelter. You may decorate anytime within business hours with this option.

If you'd like to take a chance and see if the area is available for decorating the day before an event there will be a fee of \$200 and you can decorate it within regular business hours. Only if there is not an event scheduled that day/night.

The reason for the price difference is because if you book it when you book your event then we are missing out on the chance of a potential rental.

Prices are subject to change without notice.

You can talk to the bartender and read the contract for further information and prices.

Thank you for considering renting our building. If we can be of further assistance, please let us know.